



VACANCY LIST

Tshwane South Technical and Vocational Education and Training (TVET) College has the following permanent vacancies:

POST REFE	REFERENCE	POST	MINIMUM REQUIREMENTS			
		רבאנד			DOILES	ENQUIRIES
			✓ An appropriate bachelor's	✓ Oversee	Oversees/manages/supervises/coordin	
			degree OR an equivalent	ates all	ates all theoretical and practical onsite	
			recognised three-year tertiary	training	training programmes.	
			qualification which includes	✓ Ensure t	Ensure the optimal utilisation,	
			teaching as a qualification	mainten	maintenance and replacement of	
Senior			(minimum of REQV 13)	learning	learning material, equipment, and	Ms. S
Education			Registration with SACE.	facilities		Devenish
Specialist			✓ Minimum of five (5) years in the	✓ Must be	Must be knowledgeable on	
Engineering 03/01/2024	2024	PL3	relevant field.	occupati	occupational programmes.	012 401 5000
Studies			✓ Minimum of two-year	✓ Respons	Responsible for the effective	
(2 Posts)			supervisory experience.	function	functioning of the division.	
			✓ Moderator and Assessor	✓ Prepares	Prepares the timetable and workload	
			Certificate will be an added	of lecturers.	ers.	
			advantage.	✓ Monitors	Monitors students' attendance and	
				manage	manages students' discipline.	

	✓ Good interpersonal skills.	✓ Diversity Management Skills.	good interpersonal skills.	motivational negotiation and	supervisory, problem solving,	thinking Skills. Managerial,	Leadership and strategic	pressure.	✓ The ability to work under	highest level.	✓ The ability to liaise at the	✓ Good Analytical Skills.	✓ A valid Driver's License.	Skills.	Oral and Written Communication	✓ Report Writing Skills. Advanced	✓ Advanced Computer skills.	Training Act.	Continuing Education and	 A thorough knowledge of the 	landscape.	legislation and the TVET	understanding of the relevant	✓ Thorough knowledge and
projects and activities to enhance students' developments.	✓ Plan, organises and implement	effective education and training.	registration and payments to ensure	of students such as placement,	✓ Oversees the effective administration	performing lecturers.	performing subjects and best	lecturers to determine poor/best	Analyse the result complied by the	Manager.	submitting to the Deputy Campus	layout and quality of the task before	✓ Checks and verifies the correctness,	financial control of the division.	 Assist with the Campus budget and 	marking of assessments.	and reports on internal and external	✓ Conducts, plans, controls, monitors	assessment of lectures.	assessment files and portfolio of	of students' portfolio of evidence,	Manages and monitors the compilation	attendance.	✓ Manages and monitors staff

✓ Be accountable for the performance of students in the subjects taught.	recognised three-year tertiary qualification which includes	PL2	02/01/2024	Advertisement Educational Specialist
				Re-
✓ Must be able to teach Mathematics L2	✓ An appropriate bachelor's			
teaching and learning.				
be delegated in the context of				
 Perform other relevant duties that may 				
moderator).				
(i.e. invigilation, examiner and				
✓ Perform examination related. duties				(51036)
learning for students		PL1	01/03/2024	(3 Doete)
workplace or simulated experiential				NCV Lecturer
✓ Organise, prepare and conduct				related Studies
teaching and learning.				Computer
✓ Use technology in the delivery of				
programme related assessments	advantage.			
 Prepare and mark subject and 	certificate will be an added			
centre.	✓ Moderator and Assessor			
learning in a classroom/practical	✓ Good communication skills.			
 Conduct teaching and manage 	✓ Must be computer literate.			
students in the subjects taught.	✓ Must be registered with SACE.			
✓ Be accountable for the performance of	13).			
related subject in the field.	qualification (minimum of REQV			
Communication N4-N6 and other	which includes teaching as a			
Information Processing N4-N6,	three year tertiary qualification			
L2-L4, Office Data Processing L2-L4,	OR an equivalent, a recognised			
 Must be able to teach, Life Orientation 	 An appropriate Bachelor degree 			

	any other business-related subjects in both NC(V) and Report 191.	qualification which includes	ment	Advertisement
	Management N4-N6; Entrepreneurship	degree OR an equivalent, a		DA
	Must be able to teach Business	✓ An appropriate bachelor's		
	context of teaching and learning			
	duties that may be delegated in the			
	moderator) Perform other relevant			
	(i.e., invigilation, examiner, and			
	✓ Perform examination-related duties			
	division			
	with the effective functioning of the			
	✓ Assist the Senior Education Specialist.			
	attendance.			
	 Manages and monitors staff 			
	needs with special reference.			
	Development according to industry			
	 Responsible for Curriculum 			
	learning for students.	advantage		
	workplace or simulated experiential	certificate will be an added		
	✓ Organise, prepare and conduct	✓ Moderator and Assessor		
	teaching and learning.	✓ Good communication skills		
	✓ Use technology in the delivery of	✓ Must be computer literate.		
	program-related assessments.	Must be registered with SACE.		
012 401 5000	 Prepare and mark the subject and 	experience as an educator.		
	centre.	✓ Minimum of three (3) year		Posts)
Devenish	learning in a classroom/practical	(minimum of REQV 13)	2	Science (2
MS. S	 Conduct teaching and manage 	teaching as a qualification		Maths &

	General Studies Nated	Education
		024 (PL2)
 Must be registered with SACE. Must be computer literate. Good communication skills Moderator and Assessor certificate will be an added advantage 	experience as an educator.	teaching as a qualification (minimum of REQV 13)
 Prepare and mark the subject and program-related assessments. Use technology in the delivery of teaching and learning. Organise, prepare, and conduct workplace or simulated experiential learning for students. Responsible for Curriculum Development according to industry needs with special reference. Manages and monitors staff attendance. Assist the Senior Education Specialist. with effective functioning of the division Perform examination-related duties (i.e., invigilation, examiner, and moderator) Perform other relevant duties that may be delegated in the context of teaching and learning 	 Conduct teaching and manage learning in a classroom/practical 	✓ Be accountable for the performance of students in the subjects taught.
	012 401 5000	Ms. S Devenish

		Related Design	Engineering		Education						
				02/03/2024							
				(PL2)							
	certificate will be an added	Good communication skillsModerator and Assessor	✓ Must be computer literate.	Must be registered with SACE.	experience as an educator.	`	teaching as a qualification	qualification which includes	recognised three-year tertiary	degree OR an equivalent, a	✓ An appropriate bachelor's
Responsible for Curriculum Development according to industry needs with special reference. Manages and monitors staff attendance. Assist the Senior Education Specialist. with the effective functioning of the division Perform examination-related duties (i.e., invigilation, examiner, and moderator) Perform other relevant duties that may be delegated in the context of teaching and learning	workplace or simulated experiential learning for students	teaching and learning. Organise, prepare, and conduct	✓ Use technology in the delivery of		centre. ✓ Prepare and mark the subject and	learning in a classroom/practical	✓ Conduct teaching and manage	students in the subjects taught	✓ Be accountable for the performance of	Related Design subjects L2 – L4.	✓ Must be able to teach Engineering and
		012 401 5000		Mashithisho	Ms. MF						

Mathematics Nated and NC(V) Lecturer (5 posts)	Mechanical Engineering 01
01/04/2024	01/05/2024
PL1	PLI
<	
An appropriate Bachelor's degree OR an equivalent, a recognised three year tertiary qualification which includes teaching as a qualification (minimum of REQV 13).	An appropriate Bachelor's degree OR an equivalent, a recognised three-year tertiary qualification which includes teaching as a qualification (minimum of REQV 13). Must be registered with SACE. Must be computer literate. Good communication skills. Moderator and Assessor certificate will be an added advantage.
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Must be able to teach, Mathematics N4-N6, Mathematics L2-L4 and any other NC(V) related subject in the field. Be accountable for the performance of students in the subjects taught.	Must be able to teach, Engineering Drawing N2; Mechano-technology N3- N6, Mechanical Draughting and any other related subject in the field. Be accountable for the performance of students in the subjects taught. Conduct teaching and manage learning in a classroom/practical centre. Prepare and mark subject and programme related assessments. Use technology in the delivery of teaching and learning. Organise, prepare and conduct workplace or simulated experiential learning for students. Perform examination related. duties (i.e. invigilation, examiner and moderator). Perform other relevant duties that may be delegated in the context of teaching and learning.
Ms. S Devenish	Ms. MF Mashithisho 012 401 5000

related. duties iner and t duties that may intext of Business Practice L2-L4, er Literacy L2-L4 subject in the performance of ts taught. manage n/practical	learning in a classroom/practical centre.					
that may that may that may cy L2-L4, cy L2-L4 n the nance of that may al		ate	Moderator and Assessor certificate			
that may hat may L2-L4, cy L2-L4 n the nance of			✓ Good communication skills.			
			Must be computer literate.			(2 Posts)
	students in the subjects taught.	Ή	 Must be registered with SACE 	7 - 1	1202/20/10	(3 Docto)
ntial lities lat may lat may 2-L4, y L2-L4 lithe	✓ Be accountable for the performance of		13).	2	01/02/2024	NCM I activiza
ntial lities lat may lat may 2-L4, y L2-L4 the	report 191.	EQV	qualification (minimum of REQV			Conoral Studios
related. duties iner and t duties that may retext of Business Practice L2-L4, er Literacy L2-L4	and any other related subject in the	ש	which includes teaching as a			
elated. duties iner and t duties that may antext of Business Practice L2-L4,	Life Skills and Computer Literacy L2-L4	ion	three year tertiary qualification			
related. duties iner and t duties that may ontext of Business	Practice L2-L4, Office Practice L2-L4,	sed	OR an equivalent, a recognised			
elated. duties iner and t duties that may ontext of	✓ Must be able to teach, Business		✓ An appropriate Bachelor degree			
d experiential elated, duties iner and t duties that may ontext of	teaching and learning.					
elated. duties iner and t duties that may	be delegated in the context of					
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d experiential related, duties	(i.e. invigilation, examiner and					
d experiential	✓ Perform examination related. duties				•	
d experiential	learning for students					
	workplace or simulated experiential					
1 conduct	✓ Organise, prepare and conduct					
	teaching and learning.					
delivery of	✓ Use technology in the delivery of		advantage.			
sessments	programme related assessments		certificate will be an added			
ject and	✓ Prepare and mark subject and		✓ Moderator and Assessor			
	centre.		✓ Good communication skills.			
n/practical	learning in a classroom/practical		✓ Must be computer literate.			
manage 012 401 5000	 Conduct teaching and manage 	_	✓ Must be registered with SACE			

G F C G	
General Studies NC(V) Fundamentals (6 Posts)	
01/01/2024	
PL1	
 An appropriate Bachelor degree OR an equivalent, a recognised three year tertiary qualification which includes teaching as a qualification (minimum of REQV 13). Must be registered with SACE. Must be computer literate. Good communication skills. Moderator and Assessor certificate will be an added advantage. 	
 Must be able to teach, English first additional language L2-L4, Life Skills and Computer Literacy; Mathematics Literacy L2-L3 and any other related subject in the field. Be accountable for the performance of students in the subjects taught. Conduct teaching and manage learning in a classroom/practical centre. Prepare and mark subject and programme related assessments Use technology in the delivery of teaching and learning. Organise, prepare and conduct workplace or simulated experiential learning for students 	 Use technology in the delivery of teaching and learning. Organise, prepare and conduct workplace or simulated experiential learning for students. Perform examination related. duties (i.e. invigilation, examiner and moderator). Perform other relevant duties that may be delegated in the context of teaching and learning.
Ms. MF Mashitisho 012 401 5000	

Driver (2 Posts) 01/04/2024	
SL4	
 Five years 'driving experience with a valid code 10 driver's license plus a Public Driver Permit (PDP). Ability to read and write accident reports. Good communication skills. Must be physically fit to perform the duties, especially eyesight. Must be prepared to work after hours on weekends, and on public holidays 	
 Application of Safety and precautionary measures Collect examination papers at the department. Transportation of staff members, SRC students, and soccer players to various destinations. Inspection of vehicles and reporting defects Completing vehicle logbooks Transport council members and private individuals as approved by the supervisor. Maintain vehicle logbook and other related records as required 	 Perform examination related. duties (i.e. invigilation, examiner and moderator). Perform other relevant duties that may be delegated in the context of teaching and learning.
Ms. S Devenish 012 401 5000	

application unsuccessful. If you have received any correspondence within three (3) months after the closing date, please consider your documents. Please take note that communication in relations to the process will be limited to short-listed candidates. candidates will be required to submit Certified copies of qualifications including academic records and identity Public Service Department and must be accompanied by a comprehensive Curriculum Vitae. Only short-listed NOTE: Applications must be submitted on the New Z83 Form which must be fully completed, obtainable from any

number, date, and attach all the Curriculum Vitae your application will not be considered. **Closing date:08 March 2024 at 12:00 PM** applications will not be accepted. NB: Failure to fully complete, sign and initialise the New Z83 Form, write the correct reference at Campus level or at the Tshwane South TVET College Central Office 85 Francis Baard Street Pretoria, 0001. Faxed and e-mailed Please indicate the reference number and position you are applying for on your application form and forward your application to: The Human Resources Department, Tshwane South TVET College, PO Box 151, PRETORIA, 0001, or hand deliver to the HR Offices

All atture 21/02/2024